

## **EANM National Delegate and Deputy**

*The linking pin between the EANM and its member societies*

### **Preamble**

The EANM is the umbrella organization representing Nuclear Medicine on the European level. It is the legal entity recognized by the EU-organizations and other international institutions as **voicing the opinion of the National Societies and the Nuclear Medicine professionals in Europe in general.**

The EANM Board is committed to constantly foster the cooperation with the National Societies and regards two-way communication as the key to a successful cooperation. The EANM functions as platform for exchange between the National Societies and shall help in identifying common interests, synergies and help in catering for the needs of the National Societies on an EU level and beyond.

The speciality Nuclear Medicine can only prosper, if information is shared from the European to the national level on to the individuals working in the field and vice versa. The National Societies are crucial in facilitating this flow of information. The linking pin between the EANM and the National Societies, who shall help to fulfil these demanding tasks, are the National Delegates and Deputies.

### **National Delegate and Deputy – Prerequisites**

The National Delegate and his/her Deputy

- must be appointed by the National Society
- must be ordinary, active EANM members when coming into office/during the term of office
- cannot be at the same time the UEMS/EBNM delegate of the country
- do not necessarily have to be member of the National Society Board
- are holding their office for 4 years (according to § 7.6 of the EANM Statutes)

### **Tasks of the National Delegate**

The National Delegate should:

- be willing to continuously network and to dedicate volunteer time to this task
- act as the prime contact for EANM's correspondence
- report back and forth between the EANM and the National Society on a continuous basis
- keep the Deputy updated, so that the Deputy may substitute the Delegate in case of need
- attend the EANM Delegates' Assemblies (cf. below)
- be cognisant about and promote the EANM's activities
- be cognisant about the EANM's policies

### **EANM Delegates' Assemblies**

There are two institutional meetings per year, which the Delegate/Deputy is required to attend: one is usually scheduled on the Saturday before the EANM congress and one interim Assembly is usually scheduled in Spring in Vienna/Austria. Alternatively, both assemblies can take place as electronic/online meeting whenever deemed necessary.

### ***Delegates' Assembly during the EANM Congress***

This Assembly is focused on a detailed report by the EANM Board, and elections as applicable.

- This Assembly may be attended by **both**, the Delegate and Deputy.
- In case of elections, each National Society can only cast **one vote**
- The **EANM does not cover costs**; the Delegate/National Society is required to cover costs

### ***Interim Delegates' Assembly in Vienna***

This Assembly is meant to be an opportunity to network, exchange experiences, address questions and find common solutions for occurring problems.

- This Assembly may only be attended by the National Delegate **or** the Deputy.
- The EANM organises and covers accommodation for one night and catering
- The Delegate/National Society is required to organise and cover costs for the flight

### **Cooperation National Delegate and EANM**

- One focus of the EANM is to develop and distribute **guidelines**. When the National Delegate receives the information about new draft guidelines, the Delegate should forward these for review to appropriate persons within the country. The National Delegate shall provide the collected feedback on behalf of the society and should check compliance with set deadline.
- There are different types of **EANM Newsletters** - the Delegate should carefully read these newsletters and forward the information nationally as applicable. The Delegate should encourage the national membership to sign up to these newsletters via the myEANM Area (for free), more information available via the website <https://www.eanm.org/about/newsletter/>
- The EANM created a dedicated **Delegates' Newsletter [SoNew]** which addresses topics considered of particular interest for the EANM Delegates and the National Societies. It aims at providing additional information and deeper insight in the EANM projects as well as latest developments and updates from an insider perspective. These [SoNew] communications shall help the Delegates in keeping up with the developments between the official meetings.
- The Delegate should help in **promoting the EANM's activities including its congress and its educational events** on a national level by any means available to the National Society (email, website, social media, newsletters etc.)
- The Delegate shall help in **collecting data and answer the questionnaires** sent out by the EANM.
- The National Delegate, the Board and the EANM Executive Office are ideally in **constant exchange which is essential for the functioning collaboration** between national and international level.
- The EANM National Delegate may address any concerns or suggestions to the EANM Board via the EANM Executive Office.